



**NEWPORT NEWS COMPOSITE SQUADRON
CIVIL AIR PATROL VIRGINIA WING
UNITED STATES AIR FORCE AUXILIARY
104 GREENE AVE
YORKTOWN, VA 23692**



February 4, 2013

TO: Virginia Wing, Civil Air Patrol

FROM: Newport News Composite Squadron

SUBJECT: Squadron Leadership School

Newport News Composite Squadron, Group 2, will be hosting Squadron Leadership School (SLS) on March 16, 2013 at the Williamsburg/Jamestown Airport (KJGG). All VAWG members requiring this course are encouraged to attend. Our seating is limited to 40 attendees, so please register early.

SLS is required for completion of Level II and provides CAP Senior Members with a basic understanding of CAP operations at the squadron level and how those operations affect CAP's national missions. Course content covers CAP customs, core values and communications, as well as other leadership topics.

Course director is Lt. Col. John (Rod) Bland, Operations Officer, Newport News Composite Squadron (NNCS). Course administrative assistant is Capt. Jeff Lovejoy, Professional Development Officer, NNCS. Instructors include current Group 2 staff members and Group 2 Squadron staff members.

Breakfast and lunch, along with two beverages will be served for a flat fee of \$25 for attendees and staff, provided by Charly's Airport Restaurant.

The course format will be a compressed 1 day schedule. As such, there is prerequisite coursework which must be accomplished prior to attending this SLS. Staff is compiling the lesson plan at this time, and will communicate with SLS enrollees in the near future what material must be studied prior to the course.

Course Details:

When: 0730 to 1730, Saturday, 16 March 2013

Where: Williamsburg/Jamestown Airport (KJGG) FBO conference room (2nd floor)

Total Spaces Available: 40

Course Fee: None

Meals: \$25 (optional); breakfast & lunch

Registration Deadline: Monday, February 25, 2013

Uniform: Since we will be at a public place of business, please make doubly sure that your uniforms have all correct and properly placed rank and insignia. As representatives of CAP we must present a good image to our taxpayers! NO BDUs.

SLS uniform(s) of the day:

- AF style blue shirt and trousers (with or without tie)
- CAP aviator shirt w/gray trousers (with or without tie)
- CAP polo shirt w/gray trousers
- AF or CAP style flightsuit (IF flying to/from KJGG)

Course Prerequisites to participate in SLS:

- Completed Level 1
- Enrolled in a specialty track
- CAP Form 17 signed by Squadron commander, submitted to the course director or admin assistant prior to the course date (for emergency contact purposes)

For questions please contact:

Lt. Col. Rod Bland

v6m4i@cox.net

(757) 565-3012 (home)

(757) 870-8343 (cell)

Capt. Jeff Lovejoy

jeffrey.lovejoy@gmail.com

(616) 843-1967 (cell)

// SIGNED //

JOHN R BLAND JR., Lt Col, CAP
SLS Course Director

Directions to Williamsburg/Jamestown Airport:

From Richmond on I-64:

Take exit 234 for State Route 646

Merge onto VA-199 E/Humelsine Pkwy E

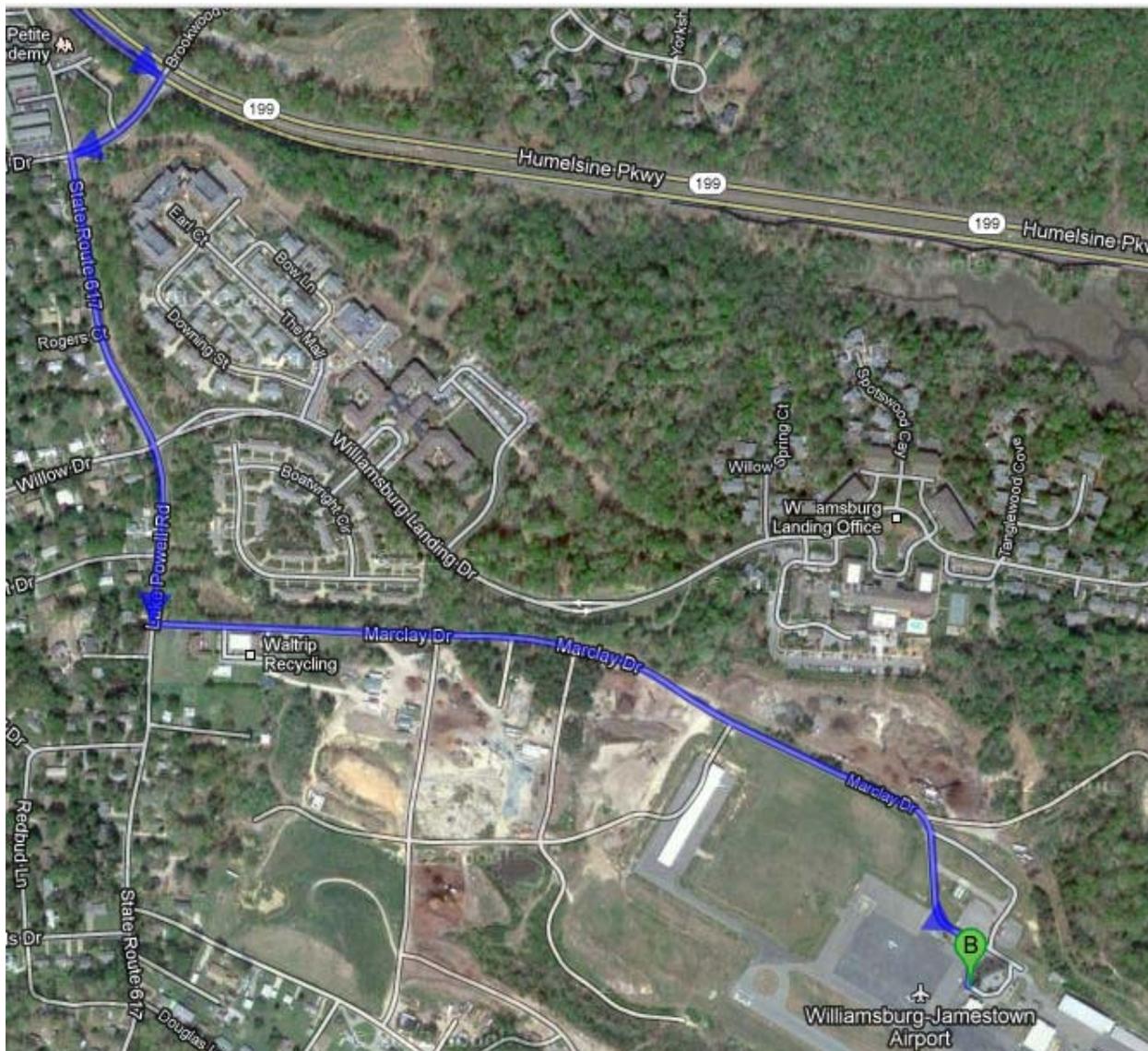
Drive 8.3 miles, turn right onto Brookwood Drive (3rd traffic light)

Travel 450 feet, take 1st left onto Lake Powell Rd/State Route 617

Drive 0.3 mile, take the 2nd left onto Marclay Drive (Look for sign to airport)

Drive 0.6 mile to the first building (FBO) at KJGG

See enclosed maps for details





From Norfolk/Hampton/Newport News on I-64:

Take exit 242A to merge onto VA-199 W/Humelsine Pkwy W toward Williamsburg/Jamestown Drive 5.0 miles, turn left onto Brookwood Drive (3rd traffic light)

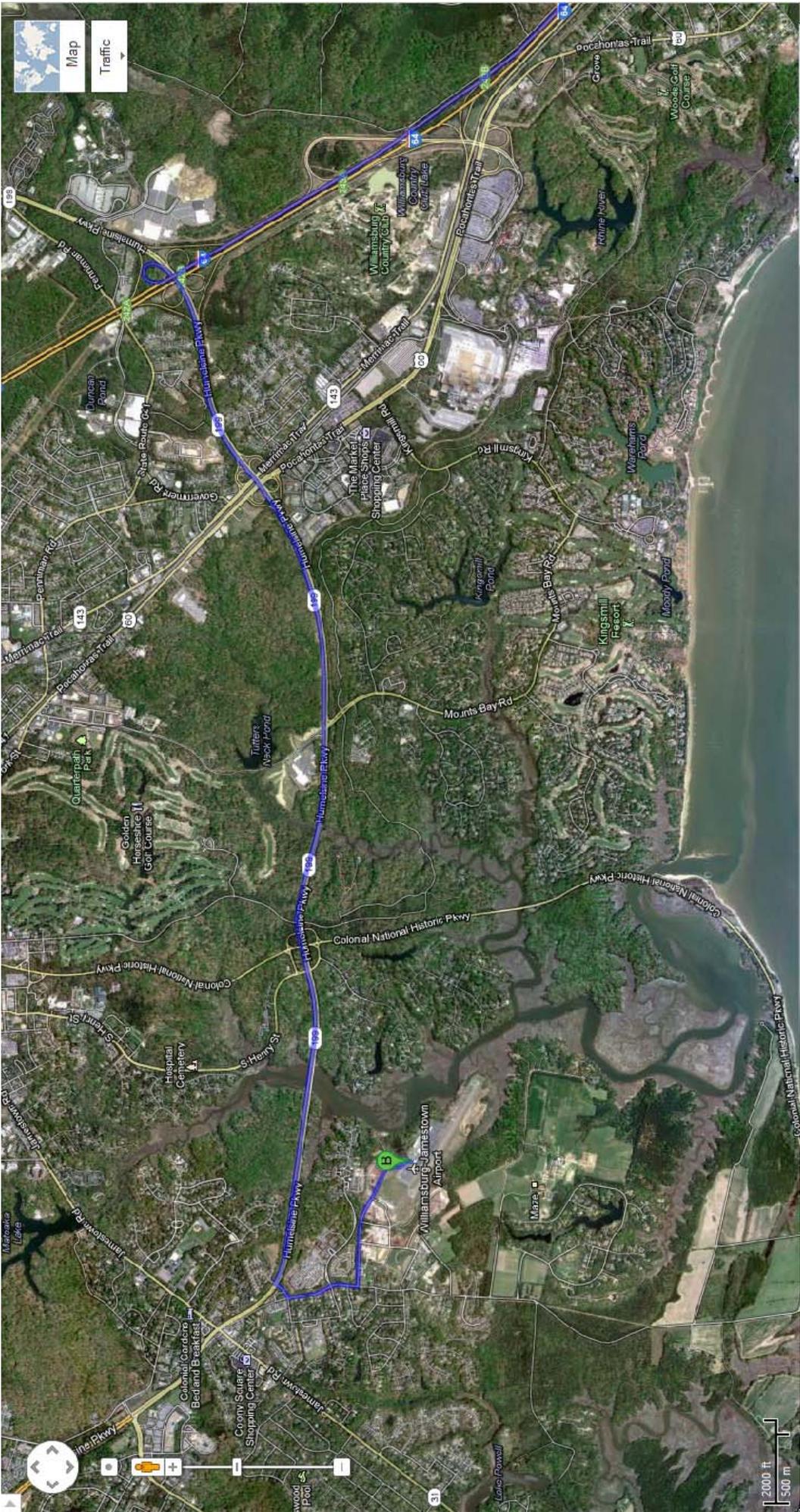
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Map Traffic

Navigation controls including a compass, a person icon, and zoom in/out buttons.

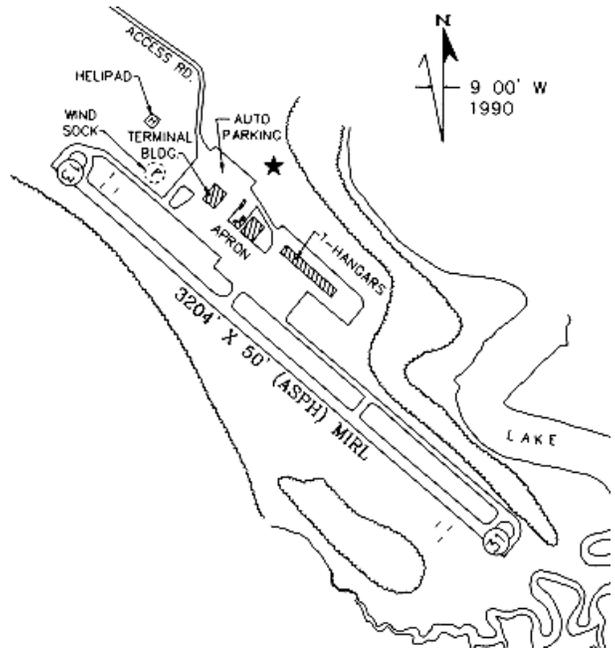
2000 ft
500 m

If flying into Williamsburg/Jamestown Airport – KJGG:

Airport is non-towered, attended daily 7AM – sunset
Elevation 48 ft.

Runway 13/31 - 3204 x 60 ft.
asphalt, in good condition / markings fair condition
REIL both ends
Runway lights medium intensity
Instrument approaches: RNAV (GPS) -C / VOR-B

CTAF/UNICOM: 122.8
WX AWOS-3: 120.625 (757-220-8810)
NORFOLK APPROACH: 119.45
NORFOLK DEPARTURE: 119.45
Phone (757) 229-9256



<u>VOR radial/distance</u>	<u>VOR name</u>	<u>Freq</u>
HCMr 188/12.6	HARCUM VORTAC	108.80
HPWr 112/19.8	HOPEWELL VORTAC	112.00
ORFr 317/32.3	NORFOLK VORTAC	116.90
RICr 128/32.9	RICHMOND VORTAC	114.10
FKNr 033/34.5	FRANKLIN VORTAC	110.60
CCVr 269/34.9	CAPE CHARLES VORTAC	112.20

<u>NDB name</u>	<u>Hdg/Dist</u>	<u>Freq</u>	<u>ID</u>
FELKER	333/7.6	226	FAF
HENRY	310/12.4	375	PJS
WAKEFIELD	051/20.6	274	AKQ
PORTSMOUTH	345/30.4	241	PVG

Members wishing to fly to SLS are asked to top-off fuel with the FBO. This will help the airport defray the cost of providing CAP the conference room for the day, and the reduced group cost for the provided breakfast and lunch.

If you want to arrive the evening before SLS, and are looking for lodging in Williamsburg, the area offers numerous hotels to choose from, all within 10-20 minutes away from the airport. Unfortunately there are no hotels close to the airport, however there are a few Bed & Breakfasts nearby.

Please see your favorite booking service website for hotel locations and prices.

